

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY – NOVEMBER 6, 2008 – 7PM**

****AGENDA - REVISED ****

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

Chairman Thomas J. Iwicki will call the meeting to order as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL:

Present

Absent

Late

Tom Iwicki
Victor Rodriguez
Denise Ridner
Jessica Reymundo
Robin Foster
Carolyn Blackman
Peter Gori
Luis Acevedo, DPW Supt.
Alice Gilbert

Also Present:

Sport Supervisors

Anyone from the public:

Nancy Hagerich, Senior Citizen’s Committee

Chairman Iwicki to ask for motion to suspend regular order of the meeting and open the meeting to the Public.

MOTION: To suspend the regular order of the meeting and open it to the public made by:

SECONDED BY:

EXECUTIVE SESSION:

NOTE: Any personnel items or discussion of coaches, players, or staff needs to be done in Executive Session.

Sport Supervisors Agenda

- 1) What Does it Mean to be sponsored by Dover Recreation & the Town of Dover?
- 2) Policies & Procedures
- 3) Financial Statements
- 4) Athletic Code of Conduct
- 5) Volunteer Disclosure Statement
- 6) Volunteer Verification Statement
- 7) Accident Report Forms
- 8) Facility Use Application – Board of Education – discuss changes
Dover Recreation
- 9) Discussion of procedures for reporting incidents of violence, fights, disciplinary action, etc.
- 10) Discussion of tryouts – procedures, notification, etc.

Use of Facility Applications

David Vivino of the Metropolitan Soccer Academy, 65 Wilson Ave., Wayne, NJ would like to host a Youth Soccer Clinic called "Lil Kickers" for children ages 3,4,& 5 years old at Crescent Field (new turf field) on Wednesday mornings in May for 6 weeks (May 6th, May 13, May 20th, May 27th, June 3, 2009 and June 10th) from 10:00am to 11:00am. He may need to extend it one Wednesday to June 17th, should it rain on one of the dates. The cost is \$80.00 for the whole six weeks, per child - which comes to \$13.33 per week. He proposes to pay a rental fee of \$25.00 per hour or \$150.00 for the six weeks. The Metropolitan Soccer Academy will handle all registrations and coordination of the clinic. He will also provide insurance for the clinic. – **Tabled to next meeting**, applicant could not make it due to previous engagement.

The following applications were submitted to the Board of Education for use of school facilities and have been approved:

- 1) Scott Mack of Dover Youth Recreation Basketball has requested use of **North Dover School Gym** on Mondays, Tuesdays, Wednesdays & Thursdays from November 17, 2008 thru March 12, 2009 from 6:00pm to 9:00pm for basketball practice & games.
- 2) Scott Mack of Dover Youth Recreation Basketball has requested use of **Academy Street School Gym** on Mondays, Tuesdays, Wednesdays & Thursdays from November 17, 2008 thru March 12, 2009 from 6:00pm to 9:00pm for basketball practice & games
- 3) Scott Mack of Dover Youth Recreation Basketball has requested use of **East Dover School Gym** from November 18, 2008 thru March 14, 2009 on Tuesdays, Wednesdays & Thursdays from 6:00pm to 9:00pm and Saturdays from 9:00am to 2:00pm.

Maintenance

DPW Superintendent, Luis Acevedo to report

Crescent Field

Hurd Park

Hooey Park

JFK Park

Water Works Park

New Business

2009 Budget – the Treasurer's Office has sent out a notice to departments to begin work on next years budget. Need to setup a meeting with Finance committee (Victor, Peter, Tom) to go over budget plans for next year.

Old Business

Summer Program - Need to determine whether to extend hours for next year. This will affect budget for 2009.

2009 Fireworks - A bid/ quote was received from Bay Fireworks for next year.

Halloween Costume Contest - was held inside at Sacred Heart Parish/Gym due to cold weather. Thanks to all who attended and helped make it a successful event.

Halloween Fun Run was held on **Monday, October 27, 2008** with rain date of Monday, November 3, 2008 at the Dover High School Parking lot. Results were sent to the newspapers.

Holiday Tree Lighting Ceremony will be held at JFK Park on Tuesday, Dec. 2, 2008 w/ Rain Date of Wed, Dec. 3, 2008. Letter has been sent to Jon Sperry asking for his participation as Santa Claus for the event, and to the Fire Dept. regarding the hot chocolate & donuts for the event.

Bus Trip to New York Botanical Garden (Holiday Express Train Show) & Rockefeller Center on Friday, December 5, 2008 – Tickets are \$35.00 per person, \$30.00 Senior Citizens – Bus leaves from Prospect Street Parking Lot at 8:30am and returns approx. 7:30pm. 27 people signed up so far.

Santa Letter Writing Contest will be held from November 26 thru December 10, 2008. Letters need to be judged on December 11th (Thursday). Letters will go out to parents on Friday, December 12th advising the winners of Santa’s visit on Thursday, December 18th. Commissioners going on the Santa Express will meet at the firehouse at 5:30pm. Letter has been sent to Jon Sperry Sr. requesting his participation as Santa Claus and to the fire chief to have fire truck deliver presents. Reservations have been made at Nick’s for holiday get together at 8:15-8:30pm on Dec 18th.

Sport Programs

Bowling – Carolyn Blackman to report.

Wrestling – Denise Ridner to report.

Little League Baseball - Victor Rodriguez to report.

Soccer – Jessica Reymundo to report.

Dover Youth Recreation Basketball – Registration at Recreation Office - fee is \$50.00 which includes uniform, trophy and pizza party at end of season.

Dover Midget Football & Cheerleading– Peter Gori to report.

MINUTES

Approval of October 9, 2008 minutes -Any deletions, additions, or corrections?

MOTION:

SECONDED BY:

Voucher List

Vendor	Description of Items	P.O #	Amount
NY Botanical Garden	Dec 5 2008 bus trip	08-02501	\$882.00
Progressive Tours	Coach bus for Dec 5 th bus trip	08-02455	\$800.00
Municipal Toy	Halloween Pez	08-02118	\$432.00
WB Mason	Office Supplies	08-01641	\$460.73
Schutt Reconditioning	Dover Midget Football	08-02503	\$1005.25
Alice Gilbert	Halloween Contest Items	08-02431	\$49.73
Nick’s Restaurant	Food for workers – Santa Express on Thurs, Dec 18th	08-02542	\$225.00
Health EdCo	Funds from Municipal Alliance used to purchase drug prevention games for Teen Program	08-02414	\$62.39
AC Moore	Halloween Flags for JFK Park	08-02454	\$49.45
Oriental Trading	Items needed for Christmas Events	08-02473	\$268.10
Alice Gilbert	Mileage reimbursement - use of personal vehicle for Town Business June-October 2008	08-02594	\$71.81
S&S Worldwide	First Aid Supplies for Sports & Items for Christmas Events	08-02327	\$340.13
		TOTAL	\$4646.59

MOTION: To approve the voucher list made by:
SECONDED BY:

Correspondence:

Sent:

- 1) Letter to David Vivino of Metropolitan Soccer Academy inviting him to attend the Recreation Commission meeting on November 6, 2008 to answer questions about his application for use of Crescent field for Lil' Kickers Program.
- 2) Letter to Sport Supervisors advising them of mandatory meeting on November 6, 2008 at 7:00pm in the Court Room at Town Hall.

- Anything Else?

****Next Recreation Commission meeting will be held on Thursday, December 4, 2008.**

Adjournment